



## S.P.A. Education Ltd – Course Schedule (July–September 2025)

### Certificate Courses

| Course                       | Start Date                        | Time    | Mode   | Tuition fee |
|------------------------------|-----------------------------------|---------|--------|-------------|
| Business Management          | Tuesday<br>19 <sup>th</sup> Aug   | 6:30 PM | Online | \$1595      |
| Business Writing Skills      | 5 <sup>th</sup> Aug               | 6:30PM  | Online | \$1495      |
| Complete T&T Taxation        | Wednesday<br>1 <sup>st</sup> Oct  | 6:30 PM | Online | \$2695      |
| Electrical Installation      | Tuesday<br>Sep 16 <sup>th</sup>   | 6:30 PM | Online | \$1495      |
| Graphic Design               | Thursday<br>14 <sup>th</sup> Aug  | 6:30 PM | Online | \$1995      |
| HR Management                | Monday<br>29 <sup>th</sup> Sep    | 6:30 PM | Online | \$1595      |
| Occupational Health & Safety | Wednesday<br>17 <sup>th</sup>     | 6:30 PM | Online | \$1995      |
| Practical Accounting         | Monday<br>11 <sup>th</sup> Aug    | 7:00 PM | Online | \$1595      |
| Practical Bookkeeping        | Wednesday<br>20 <sup>th</sup> Aug | 6:30 PM | Online | \$1295      |
| Sage 50 Peachtree            | Tuesday<br>19 <sup>th</sup> Aug   | 6:30 PM | Online | \$1295      |





## Junior Accountancy – 3 Modules Tuition fee \$3495

| Course                | Start Date                        | Time    | Mode   |
|-----------------------|-----------------------------------|---------|--------|
| Practical Accounting  | Monday<br>11 <sup>th</sup> Aug    | 7:00 PM | Online |
| Sage 50 Peachtree     | Tuesday<br>19 <sup>th</sup> Aug   | 6:30 PM | Online |
| Practical Bookkeeping | Wednesday<br>20 <sup>th</sup> Aug | 6:30 PM | Online |

## Early Childhood Care & Education (ECCE) \$3495

| Course                                  | Start Date                       | Time    | Mode    |
|-----------------------------------------|----------------------------------|---------|---------|
| Early Childhood Care & Education (ECCE) | Tuesday, 7 <sup>th</sup> October | 6:30 PM | Blended |

## Medical Courses

| Course                           | Start Date                                  | Time    | Mode      | Tuition fee |
|----------------------------------|---------------------------------------------|---------|-----------|-------------|
| Phlebotomy – Trinidad            | Thursday<br>14 <sup>th</sup> Aug            | 6:30 PM | Blended   | \$3500      |
| Medical Lab Assistant – Trinidad | Tuesday<br>12 <sup>th</sup> Aug             | 6:30 PM | Blended   | \$3500      |
| Phlebotomy – Tobago              | 22 <sup>nd</sup> & 24 <sup>th</sup><br>July | 5PM     | In-Person | \$3500      |
| Dental Assistant                 | Monday 6 <sup>th</sup><br>Oct               | 6:30 PM | Blended   | \$3500      |
| Patient Care Technician          | Wednesday<br>8 <sup>th</sup> Oct            | 6:30 PM | Blended   | \$3500      |
| EKG Technician                   | Monday 3 <sup>rd</sup><br>Nov               | 6:30 PM | Blended   | \$3500      |
|                                  |                                             |         |           |             |





**🔧 DIY Workshops by Campus (Saturdays) \$500 for 1 and 2 for \$795**

| Workshop                     | Campus       | Session 1                    | Session 2                    |
|------------------------------|--------------|------------------------------|------------------------------|
| Security Camera Installation | Chaguanas    | Aug 9 <sup>th</sup> – 12 PM  | Aug 16 <sup>th</sup> – 12 PM |
| Security Camera Installation | San Fernando | Jul 19 <sup>th</sup> – 12 PM | Jul 26 <sup>th</sup> – 12 PM |
| Electrical Installation      | Chaguanas    | Jul 26 <sup>th</sup> – 9 AM  | Aug 2 <sup>nd</sup> – 9 AM   |
| Electrical Installation      | San Fernando | Aug 2 <sup>nd</sup> – 9 AM   | Aug 9 <sup>th</sup> – 9 AM   |
| Plumbing                     | Chaguanas    | Jul 26 <sup>th</sup> – 12 PM | Aug 2 <sup>nd</sup> – 12 PM  |
| Plumbing                     | San Fernando | Aug 2 <sup>nd</sup> – 12 PM  | Aug 9 <sup>th</sup> – 12 PM  |
| AC Maintenance               | San Fernando | Jul 19 <sup>th</sup> – 9 AM  | Jul 26 <sup>th</sup> – 9 AM  |
| AC Maintenance               | Chaguanas    | Aug 9 <sup>th</sup> – 9 AM   | Aug 16 <sup>th</sup> – 9 AM  |

**🔧 ⚡ City & Guilds Level 2 Diploma in Electrical and Electronic Engineering Technology Tuition fee \$ 7,695**

| Module                       | Start Date                  | Mode    | Time    |
|------------------------------|-----------------------------|---------|---------|
| Occupational Health & Safety | Wednesday 10 <sup>th</sup>  | Online  | 6:30 PM |
| Electrical Installation      | Tuesday Sep 9 <sup>th</sup> | Blended | 6:30 PM |





**🏆 ABE Diploma – Level 4 Tuition fee \$4990**

| Module                        | Start Date       | Mode   | Time    |
|-------------------------------|------------------|--------|---------|
| Dynamic Business Environment  | Thursday Sept 4  | Online | 6:30 PM |
| Employment & Self Development | Wednesday Sept 3 | Online | 6:30 PM |

**🏆 ABE Diploma – Level 5 Tuition fee \$8,400**

| Module                             | Start Date       | Mode   | Time    |
|------------------------------------|------------------|--------|---------|
| Innovation & Business Performance  | Tuesday Sept 2   | Online | 6:30 PM |
| Effective Financial Management     | Monday Sept 8    | Online | 6:30 PM |
| Managing Stakeholder Relationships | Thursday Sept 4  | Online | 6:30 PM |
| Human Resource Management          | Thursday Sept 4  | Online | 6:30 PM |
| Societal & Social Marketing        | Wednesday Sept 3 | Online | 6:30 PM |

**🏆 ABE Diploma – Level 6 Tuition fee \$9,600**

| Module                            | Start Date       | Mode   | Time    |
|-----------------------------------|------------------|--------|---------|
| Leading Strategic Change          | Monday Sept 8    | Online | 6:30 PM |
| Business Strategy Decision Making | Tuesday Sept 2   | Online | 6:30 PM |
| Advanced Project Management       | Wednesday Sept 3 | Online | 6:30 PM |
| Global HRM Developments           | Wednesday Sept 3 | Online | 6:30 PM |
| Digital Marketing Strategy        | Thursday Sept 4  | Online | 6:30 PM |





 **ABE Diploma – Level 4 (Continuing Students Only)**

| Module                        | Start Date    | Mode   | Time    |
|-------------------------------|---------------|--------|---------|
| Project Management            | Monday Sept 8 | Online | 6:30 PM |
| Dynamic & Collaborative Teams | Monday Sept 8 | Online | 6:30 PM |
| Principles of HR              | Monday Sept 8 | Online | 6:30 PM |
| Principles of Marketing       | Monday Sept 8 | Online | 6:30 PM |





## **Self-Study Certificate Courses Awarded by S.P.A. Education Ltd** **Study on Your Time!**

- ✓ Study anytime, anywhere – no live sessions
- ✓ Access to materials, pre-recorded videos & online assessments
- ✓ Up to 6 months to complete
- ✓ Only **\$995** Tuition fee
- ✓ Application fee **\$200** (Past students will be exempted from the application fee)
- ✓ Easy payment: Down payment + 1 installment
- ✓ Certificate from S.P.A. Education Ltd

### **Courses Available:**

|     |                                                |
|-----|------------------------------------------------|
| 1.  | <b>Administrative Medical Assistant</b>        |
| 2.  | Administrative Skills                          |
| 3.  | Advanced Auditing                              |
| 4.  | Advanced Human Resource Management             |
| 5.  | Advanced Paralegal Studies                     |
| 6.  | Auditing                                       |
| 7.  | Business Psychology                            |
| 8.  | Entrepreneurship                               |
| 9.  | Executive Event Management                     |
| 10. | Facilities Management                          |
| 11. | Industrial Relations                           |
| 12. | Intro to Paralegal Studies                     |
| 13. | Inventory Management                           |
| 14. | Legal Studies                                  |
| 15. | Logistics & Supply Chain Management            |
| 16. | Payroll                                        |
| 17. | Project Management                             |
| 18. | Real Estate Fundamentals                       |
| 19. | Sales & Marketing                              |
| 20. | Supervisory Management                         |
| 21. | Executive Cert: Change Management & Innovation |
| 22. | Executive Cert: Conflict Resolution            |

